



Job Offer Letter

Re: VO/HR/2022/OFF/005

Date: 12/05/2022

Mr. Subhadip Pal
Vill- Jaramagar, P.O.- Heria,
P.S.- Khejuri, Sub- Division- Contai,
Dist.- East Medinipur, West Bengal- 721430

Dear Mr. Pal,

This is in reference to your interview and discussion, you are being offered the post of "Account Assistant" for our plant in Vadodara as per the terms and conditions agreed during your interview.

You are offered a CTC as per the negotiation & finalized as per discussion with the Management and you.

You are required to join us on or before 27-05-2022, beyond which this offer stands cancelled unless otherwise either party communicates the said delay beforehand.

You are required to bring the following documents at the time on or before joining: -

1. Relieving letter from your previous employer.
2. Two recent passport size photographs of yours.
3. Certificates of qualifications and other achievements.
4. Proof of your identity like passport etc with your permanent address details.
5. Copy of your Pan card.

We look forward to your arrival as an employee of our organization and are confident that you will play a key role in our company's expansion into national and international markets. Your detailed appointment letter will be issued to you at the time of your joining.

If this employment offer is acceptable to you, please sign a copy of this letter and return it to us as a token of acceptance of the appointment.

We welcome you to Chemco Family.

Thanking you,

For Chemco Plastic Industries Pvt. Ltd.,

Authorized Signatory

HEAD OFFICE

Address: Chemco House, 6th Floor, Sukhadwala Marg, Fort, Mumbai-400001, India | Tel.: +91 22 2282 1777

e-mail: info@chemcogroup.com | website: www.chemcogroup.com

Ref No AIMS/OFF/828/21

Date 21/06/2021

COURSE COMPLETION CERTIFICATE

This is to certify that Mr. Subhadip Pal bearing Roll No P111915 of Batch 2019-21 has successfully cleared all the examinations from Trimester I to VI of PGDM Program. He has appeared for Trimester VII examination and the result is awaited. Thus, he has cleared all the academic requirements and completed the course in all respect. He is very sincere and bears a good moral character. We wish him success in his future endeavors



DEAN

DEAN
ASTRAL INSTITUTE OF
MANAGEMENT STUDIES
BHUBANESWAR